

**I. DENOMINATION OF THE EVENT**

**Venue:** Opglabbeek - Sentower Park

**Date:** 23-25 Aug 2018 **NF:** BEL

**Indoor:**  **Outdoor:**

**EVENT CATEGORIES:**

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI4* <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input checked="" type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input type="checkbox"/>	
CSIO P <input type="checkbox"/>		CSIYH1* <input type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship  Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2015
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1 January 2009, updates effective 1 January 2018
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018
- The Jumping Rules and its Annexes, 26<sup>th</sup> edition, effective 1 January 2018
- CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2016  
<http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules>
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2018
- CSI/CSIO Prize Money requirements 2018  
<http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202018.pdf>
- Longines Rankings – Groups Categories 2018  
<http://inside.fei.org/system/files/2018%20Final%20Longines%20Rankings%20Groups.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1 January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 07.08.2018.

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: EQUILAND VZW  
VLP CLUB : 2235 - Ondernemingsnummer : 0559 914 781  
Address: Leemkuilstraat 21 - B-3660 opglabbeek  
Telephone: +32 89 20 18 01  
Fax: /  
Email: info@sentowerpark.com  
Website: www.sentowerpark.com

#### Contact Details Show Ground:

Address: Leemkuilstraat 21 - B-3660 Opglabbeek  
Telephone: +32 89 20 18 01  
GPS Coordinates: N 52 22 31, E 4 53.579  
Accessibility details (directions by road, nearest airport / train station):  
<http://www.sentowerpark.com/en/contact>

### **2. ORGANISING COMMITTEE**

Honorary President: /  
President of the Event: MEYNAERTS Laurens (BEL) - laurens@sentowerpark.com  
Show Secretary: General: DE ROSSI Marijke  
Sport: VAN GOMPEL Carine  
Press Officer: Sport Office

### **3. EVENT DIRECTOR**

Name: RUYSEN Ken (BEL)  
Address: Leemkuilstraat 21 - B-3660 Opglabbeek  
Telephone: +32 89 20 18 01  
Mobile: +32 472 90 20 91  
Fax: /  
Email: ken@sentowerpark.com

### **4. STABLE MANAGER**

Name: DECREE Dirk jan (BEL)  
Telephone: +32 479 38 10 43  
Email: dirkjandecree@gmail.com

### **5. ANNOUNCER**

Name: MALISART Ben  
Email: malisartben08@gmail.com

**V. OFFICIALS**

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	FUNCTION	FEI ID	NAME	NF	Level	E-mail & Mobile
1	GROUND JURY	Ground Jury President	10088598	JANSSEN TSJERY.	BEL	3	<a href="mailto:tsjery.janssen@skynet.be">tsjery.janssen@skynet.be</a> +32 475 71 53 49
		Ground Jury Member	10049083	JOOSTEN LEONARDUS	BEL	3	<a href="mailto:leo.joosten@telenet.be">leo.joosten@telenet.be</a>
		Ground Jury Member		KORSTEN HENK.	NED	NAT	<a href="mailto:hkmmkorsten@onsbrabantnet.nl">hkmmkorsten@onsbrabantnet.nl</a> +31 40 84 87 651
2	Foreign Judge	Foreign Judge					
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10067451	LINDERS HENK	NED	3	<a href="mailto:hallinders@msn.com">hallinders@msn.com</a> +31 62 896 70 89
		Assistant Course Designer					
		Assistant Course Designer					
5	Appeal Committee	Appeal Committee President					
		Appeal Committee Member					
		Appeal Committee Member					
6	Chief Steward	Chief Steward	10049682	JANSSEN ALBERT	BEL	3	<a href="mailto:albertjanssen@telenet.be">albertjanssen@telenet.be</a> +32 479 41 18 12
7	Foreign Steward	Foreign Steward					
8	Assistants Stewards	Assistant Steward	10102978	CLAESEN JIMMY	BEL	1	<a href="mailto:jimmy_claesen@hotmail.com">jimmy_claesen@hotmail.com</a> +32 475 74 02 01

**FEI APPROVED SCHEDULE**  
**Opglabbeek 23-25 August 2018**



		Assistant Steward	10161747	MILLET PETER	BEL	1	<a href="mailto:peter.millet@telenet.be">peter.millet@telenet.be</a>
		Assistant Steward	10161740	JANSSEN CHRISTOPHE	BEL	1	<a href="mailto:christophejanssen1996@hotmail.com">christophejanssen1996@hotmail.com</a>
		Assistant Steward	10161855	KORSTEN-PETERS IRMA	NED	1	<a href="mailto:idjora2000@gmail.com">idjora2000@gmail.com</a>
		Assistant Steward	10075708	VAN DE VENNE TON	NED	1	<a href="mailto:tvandevenne@home.nl">tvandevenne@home.nl</a>
<b>9</b>	<b>FEI Veterinary Delegate</b>	FEI Veterinary Delegate	10050632	AUMANN ANDRE	BEL		<a href="mailto:dierenarts.aumann@telenet.be">dierenarts.aumann@telenet.be</a> +32 478 54 24 78
	<b>Veterinary Commission</b>	Veterinary Commission President					
		Foreign Veterinary Delegate					
		Assistant FEI Delegate					
<b>10</b>	<b>Veterinary Service Manager (VSM) (Vr Art 1103)</b>	Veterinary Service Manager	10100736	KELCHTERMANS STEPHAN	BEL		<a href="mailto:stephan.kelchtermans@telenet.be">stephan.kelchtermans@telenet.be</a> +32 495 82 94 56
	<b>Treating Veterinarian (VR art 1105)</b>	FEI Permitted Treating Veterinaria	10100736	KELCHTERMANS STEPHAN	BEL		<a href="mailto:stephan.kelchtermans@telenet.be">stephan.kelchtermans@telenet.be</a> +32 495 82 94 56
<b>11</b>	<b>Medical Doctor</b>	Medical Doctor		Red Team			<a href="#">Jan Beirnaert</a> +32 472 10 89 24
<b>12</b>	<b>Farrier</b>	Farrier		SENTOWER FARRIER SERVICE			<a href="#">+32 472 90 20 91</a>

<b>13</b>	<b>NF Delegate</b>	NF Delegate (if applicable)					*

## **VI. INVITATIONS**

### **1. GENERAL**

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- If the national Event ends at the latest one hour prior to the start of the Horse Inspection of the international Event, Horses may take part in both;
- If the national Event ends later than one hour prior to the start of the Horse Inspection at the international Event, Horses may not take part in national Competitions and international Competitions;
- If the national Event includes Competitions on the day after the international Event ends, Horses having taken part in the international Event may take part in national Competitions on that day only, i.e. following the conclusion of the international Event.

**For all Events, with exception of the two pilot phases, the 2016 CSI Invitation Rules will apply until the FEI Online Invitation System is implemented.**

CSIV-B	
NF's invited:	ALL
Reserve NFs:	/
Total number of athletes:	200
Number of home athletes:	100
Number of foreign athletes:	100
Number of horses per athlete:	3

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

#### ATTENTION

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#### DOGS ON A LEASH

All offences will be fined: 100 €

In principle, this CSIV-B is an AJA event on invitation.

All AJA Members are invited to participate. Furthermore the organiser can invite possible candidates for AJA membership and a limited number of guest athletes but they are not eligible to participate in the competitions for the Challenge Cup and the Europa Cup

Conditions are that all these athletes fulfil the age requirements and that during the current year they do not jump in classes whose initial course is higher than 1m35

Not admitted at AJA events are athletes who were AJA members but were excluded by the AJA General Assembly for any reasons.

In qualifying and Final competitions of the AJA Challenge Cup and the AJA Europa Cup, only AJA members can participate which are registered for one of these Cups.

At the qualifying and Final competitions of the AJA Challenge Cup and AJA Europa Cup, only AJA members who are registered for the Cup and who have paid their AJA membership for the current year receive points.

Horses starting at the same event in national or international competitions are not allowed to participate in this CSIV-B competition.

## **VII. ENTRIES**

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at:  
<http://inside.fei.org/fei/your-role/nfs/entry-system> ;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

### **1. ENTRY DATES AND ENTRY FEES**

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26<sup>th</sup> edition, effective 1 January 2018.

#### **Deadlines for Entries:**

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Definite Entries:

**10/08/2018**

Last date for substitutions:

**Wednesday, 22 August 2018 at 12h00**

#### **Entry fee per horse (per category):**

<b>Category</b>	<b>Amount</b>
<b>CSIV-B</b>	<b>350 €</b> (VAT excluded)

**VAT (in %) :** **21 % on 100 € (cost of the box)**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26<sup>th</sup> Edition effective 1 January 2018, that is copied in Section XIV point 10.

#### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee   
Not included in entry fee 
  - Lower Level Events (CIMs) CHF 18 per horse per event
  - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). 40 €/horse
- Fee for health/customs-related documents for Horses, if applicable (at OC discretion)  
40 €/horse + 21 % VAT = 48.40 €

**All aforementioned amounts are including VAT**



**Total maximum Compulsory fee per horse:** 88.40 € + 18 CHF

**Compulsory fees per athlete:**

- NF fee if applicable /
- NF medication control programme fee if applicable /
- Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event) /
- Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event) 75 € + 21 % VAT = 90.75 €

**All aforementioned amounts are including VAT**

**Total maximum Compulsory fee per Athlete:** 90.75 €

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Hay: 10 € + 6 % VAT = 10.60 €/per bale

Straw: /

Shavings: 12 € + 6 % VAT = 12.72 €/per bale

Other (please specify):  
First bedding : (only shavings) : free  
Tack Box : 150 € + 21 % VAT = 181.50 €  
Extra Box : 200 € + 21 % VAT = 242 €

Possibility to rent Permanent Stable (with automatic drink water):

60 euro:box + 21 % VAT = 72.60 €

Contact to order: Ken Ruysen - ken@sentowerpark.com - +32 472 90 20 91

Payment by credit card : 3%

**All aforementioned amounts are including VAT**

VAT number of the organiser: Sentobel bvba BE 0627 870 805

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged: 200 €/horse (from 16 August 2018)**

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**PLEASE CHECK THE TIMING EVERY DAY IN THE SPORT OFFICE**

*(to be provided per category/level if multiple events)*

	Day	Date	Time
• Opening of stables	Tuesday	21/08/2018	14H00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	22/08/2018	16h00-18h00
• Horse Re-Inspection	Thursday	23/08/2018	08H30-08h45
• WELCOME DRINK	Wednesday	22/08/2018	20H00
• GALA DINNER	Friday	24/08/2018	19H00

Competitions CSI:

	Day	Date	Time	Art	Prize Money
• Declaration of Starters	THE DAY BEFORE AT 18H00			///////	///////
• Competition 1: CSIV-B Small Tour 1m10	Thursday	23/8/2018	11H00	274.5.6	In kind
• Competition 2: CSIV-B Medium Tour 1m15	Thursday	23/08/2018	Following	274.5.6	In kind
• Competition 3: CSIV-B Large Tour 1m20	Thursday	23/08/2018	Following	274.5.6	In kind
• Competition 4: CSIV-B Small Tour 1m10	Friday	24/08/2018	09H00	238.2.1	In kind
• Competition 5: CSIV-B Medium Tour 1m15	Friday	24/08/2018	Following	238.2.1	In kind
• Competition 6: CSIV-B Large Tour 1m20	Friday	24/08/2018	Following	238.2.1	In kind
• Competition 7: CSIV-B Small Tour Team Competition 1m10	Friday	24/08/2018	Following comp. 8 (appr. 16H00)	265.2 + 273.2.2	In kind
• Competition 8: CSIV-B Large Tour Team Competition 1m20	Friday	24/08/2018	Following comp. 6 (appr. 14H00)	265.2 + 273.2.2	In kind
• Competition 9: CSIV-B Small Tour 1m10	Saturday	25/08/2018	09h00	238.2.1	In kind
• Competition 10: CSIV-B Medium Tour 1m15	Saturday	25/08/2018	Following	238.2.1	In kind
• Competition 11: CSIV-B Small Tour Challenge Cup 1m10 AJA-members only	Saturday	25/08/2018	Following comp. 12 (appr. 14H00)	273.1, 2.1, 3.3.3.1 and 4.3	In kind
• Competition 12 CSIV-B Large Tour Europa Cup 1m20-1m25 AJA-members only	Saturday	25/08/2018	Following comp. 10 (appr 12H30)	273.1, 2.1, 3.3.3.1 and 4.3	In kind
• Competition 13: CSIV-B OPEN Large Tour 1m20-1m25	Saturday	25/08/2018	Following	238.2.2	In kind
• Total Prize Money	<b>In kind</b>				

• Prizes in Kind	<b>Plaques + horse equipment</b>
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**Applicable government tax to be deducted from Prize Money : / (prizes in kind)**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award -	/
Best foreign athlete -	/
Best home athlete -	/
Team awards -	/

**PRIZE - CLASSIFICATION:**

/

## **IX. COMPETITION DETAIL**

**FIRST DAY : Thursday**

**DATE (dd/mm/yy) : 23/08/2018**

**Each horse in competitions for CSIV-B may compete in 2 competitions the first day, but combinations participating in competition 1 (CSIV-B Small Tour) cannot participate in competition 3 (CSIV-B Large Tour).**

### **ASHFORD ARENA**

**COMPETITION No: 1 CSIV-B Small Tour**

**Time: 11H00**

**Combinations that participate in this competition are not allowed to participate in competition n°3 (CSIV-B Large Tour).**

### **Qualifier for competition 7.**

Type of Competition: Small Tour, Two Phases Special

Acc. to Article: 274.5.6

Competition description: Competition in 2 phases

First phase : Table A not against the clock (min : 5 obstacles – max : 7 obstacles)

Unless eliminated, athletes penalized in the first phase may continue in the second phase.

Second phase : Table A against the clock - remaining obstacles (total of min. 11 and max. 13 obstacles in both phases)

Placing : according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any)

No

Speed/Fixed time

350 m/ min

Height of obstacles:

1m10, no waterjump

Number of horses per athlete

3

Number of Starters:  
to Section XIV point 9)

100\* (if more than 100 take part then please refer

Total prize money:

Prizes in Kind: min. 12 prizes

10 plaques by organizer

Chart to be used:

1 (25% to winner)

2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Prizes in Kind

**COMPETITION No: 2 CSIV-B Medium Tour**

**Time: following**

### **Qualifier for competition 7.**

Type of Competition: Medium Tour, Two Phases Special

Acc. to Article: 274.5.6

Competition description: Competition in 2 phases

First phase : Table A not against the clock (min : 5 obstacles – max : 7 obstacles)

Unless eliminated, athletes penalized in the first phase may continue in the second phase.

Second phase : Table A against the clock - remaining obstacles (total of min. 11 and max. 13 obstacles in both phases)

Placing : according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any)	No
Speed/Fixed time	350 m/ min
Height of obstacles:	1m15, no waterjump
Number of horses per athlete	3
Number of Starters: to Section XIV point 9)	100* (if more than 100 take part then please refer
Total prize money:	Prizes in Kind: min. 12 prizes 10 plaques by organizer
Chart to be used:	1 (25% to winner) <input type="checkbox"/> 2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Prizes in Kind

**COMPETITION No: 3 CSIV-B Large Tour**

**Time:** following

**Combinations that participate in this competition may not have participated in competition 1 (CSIV-B Small Tour) and are not allowed to participate in competition n°7 (CSIV-B Small Tour Team competition).**

**Qualifier for competition 8.**

Type of Competition: Large Tour, Two Phases Special Acc. to Article: 274.5.6

Competition description: Competition in 2 phases

First phase : Table A not against the clock (min : 5 obstacles – max : 7 obstacles)

Unless eliminated, athletes penalized in the first phase may continue in the second phase.

Second phase : Table A against the clock - remaining obstacles (total of min. 11 and max. 13 obstacles in both phases)

Placing : according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any)	no
Speed/Fixed time	350 m/ min
Height of obstacles:	1m20 , no waterjump
Number of horses per athlete	3
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	Prizes in Kind: min. 12 prizes 10 plaques by organizer
Chart to be used:	1 (25% to winner) <input type="checkbox"/>

2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable

**SECOND DAY : Friday**

**DATE (dd/mm/yy) :** 24/08/2018

**Each horse may participate this second day in only 1 competition per day**

**STEPHEX ARENA**

**COMPETITION No: 4 CSIV-B Small Tour**

**Time:** 09h00

**Combinations that participate in this competition are not allowed to participate in competitions n°13 (CSIV-B Large Tour) and 12 (CSIV-B Large Tour Europa Cup).**

Type of Competition: Small Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any)	no
Speed/Fixed time	350 m/ min
Height of obstacles:	1m10 , no waterjump
Number of horses per athlete	3
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	Prizes in Kind: min. 12 prizes 10 plaques by organizer
Chart to be used:	1 (25% to winner) <input type="checkbox"/> 2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

**COMPETITION No: 5 CSIV-B Medium Tour**

**Time:** following

**Combinations that participate in this competition are not allowed to participate in competition n°11 (CSIV-B Small Tour Challenge Cup) on Sunday.**

Type of Competition: Medium Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any)	no
Speed/Fixed time	350 m/ min
Height of obstacles:	1m15 , no waterjump
Number of horses per athlete	3
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	Prizes in Kind: min. 12 prizes

Chart to be used: 10 plaques by organizer  
1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

**COMPETITION No: 6 CSIV-B Large Tour**

**Time:** following

**Combinations that participate in this competition are not allowed to participate in competitions n°9 (Small Tour) or n°11 (Small Tour Challenge Cup)**

Type of Competition: Large Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Height of obstacles: 1m20 , no waterjump  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: Prizes in Kind: min. 12 prizes  
10 plaques by organizer  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

**ASHFORD ARENA**

**COMPETITION No: 7 CSIV-B Small Tour AJA Team Competition**  
**Time: following after comp. 8 (appr. 16H00)**

**Combinations that participate in this competition may not have participated in competition n°3 (CSIV-B Large Tour) and are not allowed to participate in competition n°12 (CSIV-B Europa Cup Large Tour)**

**Counting for the AJA Friendship Cup 2018**

Type of Competition: Jumping competition with 2 identical rounds and jump-off.  
Acc. to Article: 265.2 + 273.2.2+ AJA-Rules "Friendship Cup" and following conditions:

Competition description:

- Article: 265.2 : Other team competitions: other competitions for teams may be organized, according to the conditions in the schedule. However, they may never be called Nations Cup competition or Sponsor Team competition. There can be no reference to representation of a nation.
- Article: 273.2.2 : A limited number of teams return to the second round: 25% or a minimum of **the best 6 teams** will go forward to the second round.

- This competition comprises, with the same speed, two identical courses, ten to twelve obstacles, height 1.10 m, spread 1.20 m and no water jump.

Each athlete must participate with the same horse.

- First round: against the clock

- Second round: not against the clock.

Starting order of the teams: reverse order of penalties and time of the best 3 athletes in the 1st round.

**Only 6 teams** will go forward to the second round.

In case of equality of penalties and time for the 6<sup>th</sup> place after the first round, these teams concerned will all go forward to the second round.

- If a team, comprising four Athletes, cannot improve its placing in the first or second round after its third Athlete has completed his course, the fourth Athlete may be withdrawn.

- If a team is qualified to take part in the second round, an Athlete eliminated or retired in the first round may start in the second round.

- Placing of teams after the second round is decided as follows: the total penalties of the best three athletes per team in the first round are added to the total penalties of the best three athletes per team in the second round. Teams that have not participated to the second round are not placed.

- In case of equality of penalties for the first place, there will be a jump-off in which one athlete per team will participate.

The Chef d'Equipe determines which member of his team will participate in the jump-off. Any one of the team members may take part in the jump-off.

The jump-off takes place against the clock over a min. of six obstacles.

In case of equality of penalties and time after the jump-off, the teams concerned will be placed equal first.

Jump-off starting order: same as 2nd round

Teams:

A team consists of 4 or 3 athletes.

Teams may be composed of athletes of different nations.

Teams selected by AJA-delegates.

Riders have to qualify in competition 1 or 2.

Jump-off (if any)

Yes

Speed/Fixed time

350 m/ min

Height of obstacles:

1m10, no water-jump

Number of horses per athlete

1 horse per athlete.

Number of Starters:

max 12 teams

Total prize money:

6 teams are placed

4 prizes of Honour by AJA for the winning team,

6X4 plaques by AJA,

6x4 prizes in kind by organizer



**COMPETITION No: 8 CSIV-B Large Tour AJA Team Competition**

**Time: following after comp. 6 (appr. 14H00)**

**Combinations that participate in this competition may not have participated in competition 1 (CSIV-B Small Tour) and are not allowed to participate in competitions n°9 (CSIV-B Small Tour) or n°11 (CSIV-B Small Tour Challenge Cup).**

**Counting for the AJA Ambassador Cup 2018**

Type of Competition: Jumping competition with 2 identical rounds and jump-off.  
Acc. to Article: 265.2 + 273.2.2 + AJA-Rules "Ambassador Cup" and following conditions:

Competition description:

- Article: 265.2 : Other team competitions: other competitions for teams may be organized, according to the conditions in the schedule. However, they may never be called Nations Cup competition or Sponsor Team competition. There can be no reference to representation of a nation.

- Article: 273.2.2 : A limited number of teams return to the second round: 25% or a minimum of the best 6 teams will go forward to the second round.

- This competition comprises, with the same speed, two identical courses, ten to twelve obstacles, height 1.20 m, spread 1.30 m and no water jump.

Each athlete must participate with the same horse.

- First round: against the clock

- Second round: not against the clock.

Starting order of the teams: reverse order of penalties and time of the best 3 athletes in the 1st round.

Only 6 teams will go forward to the second round.

In case of equality of penalties and time for the 6<sup>th</sup> place after the first round, these teams concerned will all go forward to the second round.

- If a team, comprising four Athletes, cannot improve its placing in the first or second round after its third Athlete has completed his course, the fourth Athlete may be withdrawn.

- If a team is qualified to take part in the second round, an Athlete eliminated or retired in the first round may start in the second round.

- Placing of teams after the second round is decided as follows: the total penalties of the best three athletes per team in the first round are added to the total penalties of the best three athletes per team in the second round.  
Teams that have not participated to the second round are not placed.

- In case of equality of penalties for the first place, there will be a jump-off in which one athlete per team will participate.

The Chef d'Equipe determines which member of his team will participate in the jump-off. Any one of the team members may take part in the jump-off.

The jump-off takes place against the clock over a min. of six obstacles.

In case of equality of penalties and time after the jump-off, the teams concerned will be placed equal first.

Jump-off starting order: same as 2nd round

Teams:	A team consists of 4 or 3 athletes. Teams may be composed of athletes of different nations. Teams selected by AJA-delegates. Riders have to qualify in competition 3.
Jump-off (if any)	Yes
Speed/Fixed time	350 m/ min
Height of obstacles:	1m20, no water-jump
Number of horses per athlete	1 horse per athlete.
Number of Starters:	max 12 teams
Total prize money:	6 teams are placed 4 prizes of Honour by AJA for the winning team, 6X4 plaques by AJA, 6x4 prizes in kind by organizer

**THIRD DAY : Saturday**

**DATE (dd/mm/yy) : 25/08/2018**

**Each horse may participate this third day in only 1 competition per day**

**STEPHEX ARENA**

**COMPETITION No:9 CSIV-B Small Tour**

**Time: 09h00**

**Horses may not have participated in competitions n°6 (CSIV-B Large Tour) or n°8 (CSIV-B Large Tour Team competition).**

Type of Competition: Small Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any)	no
Speed/Fixed time	350 m/ min
Height of obstacles:	1m10 , no waterjump
Number of horses per athlete	3
Number of Starters: to Section XIV point 9)	100* (if more than 100 take part then please refer
Total prize money:	Prizes in Kind: min. 12 prizes 10 plaques by organizer
Chart to be used:	1 (25% to winner) <input type="checkbox"/> 2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

**COMPETITION No:10 CSIV-B Medium Tour**

**Time:** following

Type of Competition: Medium Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Height of obstacles: 1m15 , no waterjump  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: Prizes in Kind: min. 12 prizes  
10 plaques by organizer  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

**ASHFORD ARENA**

**COMPETITION No:11 CSIV-B Small Tour AJA Challenge Cup**

**Time: following after comp. 12 (appr. 14H00)**

**Combinations that participate in this competition may not have participated in competitions n°5 (CSIV-B Medium Tour), n°6 (CSIV-B Large Tour) or n°8 (CSIV-B Large Tour Team competition).**

**In competitions of the AJA Challenge Cup, only AJA members can participate which are registered for this Cup.**

Type of Competition: Small Tour, Competition over 2 rounds without jump-off  
Open only to Athletes who are registered for the Challenge Cup 2018.

Acc. to Articles: 273.1 ; 2.1 ; 3.3.3.1 ; 4.3 + AJA Rules "Challenge Cup".

Competition description: Jumping competition with 2 different rounds, without jump-off  
1<sup>st</sup> round: Table A, against the clock  
2<sup>nd</sup> round: Table A, against the clock, over a shorter and newly designed course. There will be a break with a maximum of 30 minutes between the 2 rounds, with a new course inspection. In the 2<sup>nd</sup> round, all athletes are admitted who have completed the 1<sup>st</sup> round without being eliminated or without having retired. Placement will be acc.to aggregate penalties from both rounds and the time of the 2<sup>nd</sup> round.

Starting Order – 1<sup>st</sup> round  
Starting Order – 2<sup>nd</sup> round

By draw  
In the reverse order of the intermediate ranking of the 1<sup>st</sup> round

Jump-off (if any)	no
Speed/Fixed time	350 m/ min
Height of obstacles:	1m10, no waterjump
Number of horses per athlete	1, not being started in competitions 5, 6 or 8
Number of Starters: to Section XIV point 9)	100* (if more than 100 take part then please refer
Total prize money:	prizes in kind 16 riders are placed 1 prize of honor AJA 16 prizes in kind & 16 plaques AJA

The 16 best competitors receive points for the **AJA Challenge Cup 2018**.

**COMPETITION No:12 CSIV-B Large Tour, AJA Europa Cup**

**Time: after comp. 10 (appr. 12H30)**

**Counting for the AJA Europa Cup 2018**

**Combinations that participate in this competition may not have participated in competitions n°4 (CSIV-B Small Tour) or n°7 (CSIV-B Small Tour Team competition).**

**In competitions of the AJA Europa Cup, only AJA members can participate which are registered for this Cup.**

Type of Competition: Jumping competition with 2 different rounds, without jump-off

Open only to Athletes who are registered for the Europa Cup 2018.

Acc. to Article: 273.1 ; 2.1 ; 3.3.3.1 ; 4.3 + AJA-Rules "Europa Cup".

Competition description: Jumping competition with 2 different rounds, without jump-off

1<sup>st</sup> round: Table A, against the clock

2<sup>nd</sup> round: Table A, against the clock, over a shorter and newly designed course. There will be a break with a maximum of 30 minutes between the 2 rounds, with a new course inspection. In the 2<sup>nd</sup> round, all athletes are admitted who have completed the 1<sup>st</sup> round without being eliminated or without having retired. Placement will be acc.to aggregate penalties from both rounds and the time of the 2<sup>nd</sup> round.

Starting Order – 1<sup>st</sup> round

By draw

Starting Order – 2<sup>nd</sup> round

In the reverse order of the intermediate ranking of the 1<sup>st</sup> round

Jump-off (if any)	no
Speed/Fixed time	350 m/ min
Height of obstacles:	1m20 - 1m25, no water-jump
Number of horses per athlete	1, not being started in competitions No 4 or 7
Number of Starters:	100* (if more than 100 take part then please refer

to Section XIV point 9)

Qualification :

Eligible to compete in the Europa Cup are athletes who are AJA members registered in the Europa Cup and have paid their membership fee for the current year.

All athletes must complete with their Europa Cup horse, the initial round of at least one competition for the Large Tour prior to this competition.

Number of starters

100

Total prize money:

prizes in kind

16 riders are placed

1 prize of honor AJA,

16 prizes in kind

16 plaques AJA

The 16 best competitors receive points for the **AJA Europa Cup 2018**.

**COMPETITION No:13 CSIV-B "OPEN Large Tour"**

**Time: following after comp. 11**

**Horses may not have participated in competition n°4 (CSIV-B Small Tour)**

Type of Competition: Large Tour, table A Acc. to Article: 238.2.2

Competition description: This is a competition against the clock, but in the event of equality of penalties for first place, there will be one jump-off against the clock. Other athletes are placed according to their penalties and time in the first round.

Jump-off (if any) yes

Speed/Fixed time 350 m/ min

Height of obstacles: 1m20, no waterjump

Number of horses per athlete 3

Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)

Total prize money: Prizes in Kind: min. 12 prizes  
10 plaques by organizer

Chart to be used: 1 (25% to winner)

2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.



## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws, time, date and location: Masterlist by draw  
Classes: by rotation  
GP : by draw , the evening before the class in the Secretaries Office (30 min after the last class)

1

### **2. COMPETITION ARENA(S)**

Dimensions: Ashford Arena : 115m x 70m / Stephex Arena: 100m x 50m  
Type of Footing: Sand (Geopad)

### **3. PRACTICE ARENA(S)**

Dimensions: Outdoor: 1) 75m x 35m 2) 50mx30m  
indoor: 3) 95m x 25m 4) 85m x 40m 5) 70m x 30m  
Type of Footing: Sand (Geopad)

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### **4. STABLES**

Size of boxes 3m m x 3m m (minimum 3m x 3m+20% 3m x 4m)

No Smoking in the Stables !  
Please sent your eventual Stable Requirements to:  
carine@hippo-assistance.be  
at least 1 week before the show starts

### **5. SAFETY CUPS**

Name of Manufacturer: Beck & heun

### **6. TIMING DEVICE**

Name of Manufacturer: Tag heuer  
Model: CP 540  
FEI Report number: 22010028A

### **7. SCORING/TIMING PROVIDER**

Name of the company: SENTOBEL BVBA in collaboration with EQUIPE  
Name contact person: RUYSEN Ken  
Contact email: ken@sentowerpark.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

## **8. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

## **9. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## **10. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider:

Web address to buy ticket:

## **11. BETTING**

Betting will be authorised by the Organiser: Yes  No

## **12. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

## **13. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

## **14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

## **15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**



Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1 (or Parents: 2)

Groom: 1

Horse Owner: 1 or two (2) accreditations per horse acc. to FEI-Passport

## **16. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: E.H.S. - Mr Van de Capelle  
Address:

Telephone: +32 50 62 62 47  
Fax:  
Email:  
Opening hours:

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: /  
Quarantine period: /  
Specimen Import Licence applied: /

For questions or problems, please contact your Government Veterinary Services.

Health papers must be ordered at arrival

### **3. NATIONAL REQUIREMENTS**

If applicable please provide: /

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

/

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **4. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.

- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **7. ADDITIONAL INFORMATION FROM THE OC**

ALL DOGS ON THE LEASH - offences will be fined : 100 €

# FEI APPROVED SCHEDULE

## Opplabbeek 23-25 August 2018



### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
<b>CSIYH</b>	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.



**8. PRIZE MONEY DISTRIBUTION**

**Standardised prize money distribution**

**Chart 1: Prize money distribution with 25% of prize money offered to the winner**

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12		n/a	2.5	1000.-	2.5
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p><b>5 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (7%). The prize for 6<sup>th</sup> (5.5%) is then given to the winner, the prize for 7<sup>th</sup> (4%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (3%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (3%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2.5%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (2.5%) is then given to the 1<sup>st</sup> place athlete and the prize for 12<sup>th</sup> (2.5%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and 11<sup>th</sup> (2.5%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>					

**Chart 2: Prize money distribution with 33% of prize money offered to the winner**

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
total	40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p><b>5 athletes:</b> winner gets the prize for 1<sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (6%). The prize for 6<sup>th</sup> (4.5%) is then given to the winner, the prize for 7<sup>th</sup> (3%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (2.5%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (2%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (1%) is then given to the 1<sup>st</sup> placed athlete and the prize for 12<sup>th</sup> (1%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (33%) and 11<sup>th</sup> (1%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>					

updated 17 October 2011

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Entries and other costs have to be paid at the same time. The O.C. reserves the right to withhold the FEI Horse Passports as long as outstanding bills have not been paid.

Payment cash or by debit/credit card (extra cost for Credit Card : 3 %)  
(No American Exxpress)

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**9. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: 133% of the original Competition prize money must be provided;
- 111 to 120 declared starters: 166% of the original Competition prize money must be provided;

If more than 120 starters are declared, the OC must split the Competition and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

or

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 240 declared starters, the OC must split the Competition into as many groups as and apply the same percentages of additional prize money as indicated above.

## **10. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by all Athletes taking part in the Event. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if applicable
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
  - Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of

bedding depending on the type of event and 24 hour security services for the stables)

- Use of all facilities at the Event (no infrastructure fees may be charged)
- Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
- Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10085569  
**Name\*:** Van Gompel  
**First Name\*:** Carine  
**E-Mail\*:** carine@hippo-assistance.be  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10024411  
**Name\*:** Ruysen  
**First Name\*:** Ken  
**E-Mail\*:** ken@sentowerpark.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10033200  
**Name\*:** Meynaerts  
**First Name\*:** Laurens  
**E-Mail\*:** laurens@sentowerpark.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**